

Program Description/Textbook or Print Instructional Material

Vendor: Delmar Learning Web Address: www.delmar.com

Title: Leadership, Personal Development and Career Success

Author: Ricketts Copyright: 2003

ISBN: 0-7668-2536-1 Course/Content Area: Vocational and Career Education;
Agriculture; Agricultural Education

Intended Grade or Level: 9-12 Readability Level: 10.2 (Flesch Kincaid)

List Price: 51.95 Lowest Wholesale Price: 38.25

All materials bid as of July 1, 2003 must be offered in an alternative format for students who require reading accommodations. A description of the levels of accommodation is included on p. 8-9 of this bid packet. The Kentucky Department of Education must receive a copy of the alternative format if the material is placed on the State Multiple List.

Level of Accommodations (Level One, Two or Three) Level Three

If Level Two or Three, please provide rationale for not meeting Level One Compliance It is not financially feasible for our products to meet Level One at this time.

FEATURES

DISCLAIMER: The features of each book or program were developed by the publisher and do not reflect the opinion of the State Review Team, State Textbook Commission, nor of the Kentucky Department of Education.

Content

- To excel in leadership, personal development, and even public speaking this book can be used as a desirable reference to professionals in any industry.
- Emphasis is placed on careers in agriculture, which makes a text of choice for FFA advisors, directors in the industry, and especially agriculture instructors who prepare students for successful careers.
- The ability to train for leadership is impressed by presentation of various styles and characteristics of leaders, and how personal development can assist those aspiring to this goal.
- Expanded information on enhancing Personal Development.
- Describes and explains personality types and their relationship to leadership, learning, and communication styles, to improve self-awareness and bring out the best in others
- Offers techniques on personal development such as self-concept, decision-making, time management, and attitudes and ethics in the workplace to assist students in pursuing a career and attaining personal goals

Student Experiences

- Excellent for students pursuing careers in agriculture, this text of choice places emphasis on training for leadership, techniques for personal development, and how to select and succeed in a career.

- The characteristics of leadership show how students can aspire to this goal, while learning styles help them identify aptitudes and talents to facilitate career selection.
- Discussion of personality types and how they relate to leadership, learning, and communication styles allows students to have greater awareness of self and others.

Assessment

This remarkable text of choice for students pursuing careers in agriculture makes any program complete with training for leadership, techniques for personal development, and how to select and succeed in a career. Described are characteristics of leaders, and the various leadership styles. To help students understand the way they learn and identify aptitudes and talents to facilitate career selection, learning styles are also emphasized. Discussion of personality types along with their relationship to leadership, learning, and communication styles allows students to have a greater awareness of self and others. Since personal development is key to confidence and success in the work place, the text offers practical insights on positive reinforcement and motivation, self-concept, goal-setting, problem-solving and public speaking. Among the chapters' contents are numerous student activities, review questions, and web sites. Additional information includes the rules and score sheets for the FFA Creed, Public Speaking, Extemporaneous Speaking and Parliamentary Procedure Career Development Events.

Organization

- Chapter references include lists of helpful web sites.
- New chapter to show the relationship between leadership styles, personality types, learning and communication styles, and career selection.

Resource Materials

Gratis Items To Be Provided And Under What Conditions

Instructor's Manual (0-7668-2537-X) Free 1 per teacher

Available Ancillary Materials

RESEARCH DATA AND EVIDENCE OF EFFECTIVENESS

DISCLAIMER: The research data and evidence of effectiveness was provided by the publisher and does not reflect the opinion of the State Review Team, State Textbook Commission, nor the Kentucky Department of Education.

NOTE: Please complete this section by indicating the research data and evidence of effectiveness or give a web site where the information is located. If there is no research data and evidence of effectiveness, please indicate ***“not available”*** in the space.



Group V - Career/Technical Vocational/Practical Living Education Instructional Materials Evaluation Tool Agriculture/Production



Title: Leadership Personal Development and Career Success \$38.25

Publisher: Delmar

Item Evaluated: Textbook

Copyright Date: 2003

Evaluator: DJ Matherly and Pam Zeller

Content Level: 9-12

Date of Evaluation 30 July 03

Level of Alternative Format

Level 1 – Full Compliance

Level 2 – Provisional Compliance

Level 3 – Marginal Compliance

This section completed by Exceptional Children Services

Overall Strengths and/or Weaknesses

Disclaimer: Comments on the strengths and/or weaknesses of each book, material or program were written by members of the State Textbook/Instructional Materials Review Team and reflect their opinions . They do not reflect the opinions of the State Textbook Commission nor the Kentucky Department of Education. In addition, the State Textbook/ Instructional Materials Review Team completed each evaluation form during the week of July 28-Aug. 1, 2003. In order to maintain the integrity of the of the review team's comments, editing was limited to spelling and punctuation.

Recommendations:

☒ Recommended by reviewers to State Textbook Commission

☐ Not recommended by reviewers to State Textbook Commission

Publisher's Explanation of Reviewer's Comments: By action of the State Textbook Commission, publishers are provided limited space, 150 words, to respond to what they may consider factual errors made by the reviewers in the evaluation.



Group V - Career/Technical Vocational/Practical Living Education Instructional Materials Evaluation Tool Agriculture/Production



Title: Leadership Personal Development and Career Success		Publisher Delmar	
Technology Management Summary Data:	20 possible points	_____0_____ points earned	
Technology Management Comments:			
Technology Presentation/Interface Summary Data:	40 possible points	_____0__ points earned	
Technology Presentation/Interface Comments:			
Content Summary Data:	52 possible points	_____32_____ points earned	
Content Comments:			
Instruction & Management Summary Data	52 possible points	_____51_____ points earned	
Instruction & Management Comments:			
Organization & Structure Summary Data	36 possible points	_____36_____ points earned	
Organization & Structure Comments:			
Resource Material Summary Data	40 possible points	_____40__ points earned	
Resource Material Comments:			



Group V - Career /Technical & Vocational/Practical Living

Electronic Instructional Media Review Form

Stand Alone/Independent or Integrated Software for Agriculture/Production



Equipment (circle or change fill color)	Grade Level (circle or change fill color)	Audience (circle or change fill color)	Format (circle or change fill color)	Cost _____		
Windows	Primary	Individual	Stand Alone/Independent	_____ single copy		_____ site license
Macintosh	Intermediate	Small Group	Integrated	_____ network version		_____ school version
CD-ROM	Middle	Large Group	Supplemental	_____ lab pack of ____ copies		_____ online
DVD	High		In lieu of basal text			
Sound						
Other						

If other, explain _____

Type of Software: Check all that apply	_____ Simulation	_____ Management	_____ Interdisciplinary	_____ Problem Solving	_____ Tutorial
_____ Exploratory	_____ Creativity	_____ Drill and Practice	_____ Critical Thinking	_____ Utility	_____ Other:

Rating Scale:	3—Some of the time	1—None of the time
4—All or the time	2—Minimally	0— Not applicable

Management	Rating
Allows customizing for individual learning needs.	
Allows students to exit and resume at a later time.	
Keeps a students performance record, where needed.	
Allows control of various aspects of the software (e.g., turning sound off).	
Allows for printed reports.	
Comments:	Total

Presentation/Interface	Rating
Presents material in an organized manner.	
Has consistent, easy-to-use, on-screen instructions.	
Has developmentally correct presentation format.	
Adapts to different learning environments (learning styles/multiple intelligences, etc.)	
Accessible for special needs students.	
Runs smoothly, without long delays.	
Presents easy-to-view text and graphics.	
Presents easy-to-hear and understand sounds.	
Avoids unnecessary screens, sounds, and graphics.	
Provides immediate, appropriate feedback.	
Comments:	Total

Content—Agriculture/Production	Rating
Career Focus/Employability Skills/Workplace Readiness Skills	4
Supervised Agricultural Experience (Work Based Learning)	4
Leadership Development / FFA Student Organization	4
Animal Science	2
Plant & Land Science	2
Agribusiness/Farm Management	2
Sales & Marketing/Planning, Analysis, Strategies, etc.	2
Small Power Equipment/Ag. Power & Machinery	2
Ag. Construction/Ag. Structures & Design	2
Sales & Marketing/Planning, Analysis, Strategies, etc.	2
Technology in Agriculture (Food Animal, Plant, Crop Environmental, Bio-Tech)	2
Emerging Agricultural Technologies (GIS, GPS, Tissue Culture, Cloning, etc.	2
Agriscience Principles	2
Comments:	Total 32

Rating Scale:	2—Minimally
4—All or the time	1—None of the time
3—Some of the time	0— Not applicable

Instruction and Assessment	Rating
Identifies a Sense of Purpose	4
Builds on Student Ideals	4
Engages Students	4
Develops Production Ideas	4
Promotes Student Thinking	4
Assesses Student Progress	4
Enhances The Learning Environment	4
Reading level is appropriate for interest and ability level of intended student group; level remains consistent throughout.	4
Commonwealth Accountability Testing System (CATS) “like” Assessment is provided	4
Variety of Assessments (diagnostic, formative, summative, open response, multiple choice, individual, small group, oral, demonstrations, presentations, self and peer performance, portfolio prompts) is included.	4
Includes activities and opportunities for integration of technology.	4
Reflects researched-based practices (e.g. hands-on activities, technology, problem-solving situations)	4
Differentiation techniques and activities suggested.	4
Comments:	Total 51

Rating Scale:	3 – Some potential for learning	1 - Not present
4 – High potential for learning	2 – Little potential for learning	0 – Not applicable

Organization and Structure	Rating
Organization is logical and allows for spiraling of content.	4
Vocabulary and key terms are clearly defined and easily accessible within each lesson.	4
Visual illustrations (e.g. graphs, charts, models) and examples are clearly presented and content-related.	4
Illustrations and language reflect diversity (e.g. racial, ethnic, cultural, age, gender, disabilities).	4
Legible type, length of lines, spacing, and page layout and width of margins contribute to overall appearance and use.	4
Student materials seem durable and conducive to daily use.	4
Includes sufficient glossary, index and appendices.	4
Employs accurate grammar and spelling	4
Organization of material can be effectively used with Standards Based Units, Core Content and Program of Studies.	4
Comments:	Total 36

Resource Materials	Rating
Teacher materials coordinate easily with student materials (e.g. additional resources included at point of need, student pages shown, integration of technology indicated)	4
Activities are included that adapt to the various learning styles, intelligences, and interest/ability levels.	4
Extension activities including adaptations and accommodations for students with special needs.	4
Resources provide objectives, background information, common student errors, hints, advice for lesson implementation and real-world connections, connections with career and/technology and references (e.g. solution manuals, study guides)	4
Suggestions are made for integration of themes and /or interdisciplinary instruction.	4
Integration opportunities suggested and examples given.	4
Teacher resources are available online.	3
Online resources available – Repeat of information in text.	3
Online resources available – Practice skills only.	3
Online resources available – New application materials.	3
Comments:	Total 36

Rating Scale:	
4—All or the time	2—Minimally
3—Some of the time	1—None of the time
	0— Not applicable